



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
UNITED STATES ARMY NATO  
REGIONAL COMMAND SOUTH  
PSC 813, BOX 156  
FPO AE 09620

ACAS-BC

20 October 2003

MEMORANDUM FOR All US Army Personnel, Regional Command South

SUBJECT: Policy Memorandum #5 - Reenlistment Incentives

1. Reference: AR 601-280, Total Army Retention Incentive Program, dated 31 March 1999.
2. The purpose of the Retention Incentive Program is to reward the individuals who choose to continue to serve their country in our Army by reenlisting, extending under the provisions of the Bonus Extension Program, or transfer/enlist into a Reserve Component.
3. Incentives are established for individuals who reenlist as follows:
  - a. Initial Term Soldiers (soldiers who are reenlisting for the first time): A 4-day pass, including 2 full duty days in conjunction with a weekend, to be taken within 60 days after reenlistment. This pass is in addition to any pass authorized by the company level incentive program (but cannot be taken in conjunction with other passes). The pass must be scheduled with the prior approval of the supervisory chain of command.
  - b. Mid/Career Soldiers (soldiers who have previously reenlisted and have less than 10 years active federal service on date of reenlistment): will be limited to company level incentive program only.
  - c. Career Soldiers (soldiers who have over 10 years active federal service on date of reenlistment): The pass will be limited to company level incentive program only.
  - d. After completion of the reenlistment ceremony, the soldier will be in a non-duty status for the remainder for the day to take care of personal business (e.g., apply for new ID cards, finance appointments, etc).
  - e. Soldiers will select the uniform, date, time of his/her reenlistment, and officer of choice to perform the ceremony. Every effort will be made to obtain the service of the selected officer regardless of rank of duty position. Only commissioned officers are authorized to perform reenlistment ceremonies.
  - f. All incentives may be subject to operational mission considerations. The chain of command will make every effort to ensure that soldiers receive the benefits of this policy before they depart the command.

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4. Subordinate units will establish a retention incentive program to supplement this policy and forward a copy of such to the Installation Retention NCO.
5. Units meeting or exceeding Fiscal Year retention goals will be recognized appropriately.
6. This policy memorandum supercedes all previous reenlistment incentive policies.

A handwritten signature in black ink, appearing to read 'R. A. Prost', with a stylized flourish at the end.

RONALD A. PROST  
LTC, AG  
Commanding