



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY NATO
REGIONAL COMMAND SOUTH
PSC 813, BOX 156
FPO AE 09620

ACAS-BC

2 April 2004

MEMORANDUM FOR All US Army Personnel, Regional Command South Battalion

SUBJECT: Policy Memorandum #9 - Commander's Critical Information Requirements

1. References:

- a. AR 600-8-10, Leaves and Passes, 1 July 1994.
- b. AR 600-8-1, Army Casualty Operations, 20 October 1994.

2. This policy is applicable to all US Army personnel assigned to the US Army NATO Regional Command South (AFSOUTH) Battalion and its subordinate units at locations in Portugal, Spain, Italy, Greece, and Turkey, including personnel assigned to NATO Peacetime Establishment (PE) positions.

3. In order to ensure timely and accurate command responses to emergencies and other significant incidents, and to ensure timely distribution of information to the chain of command, the following policy is established ("soldier" includes officer, warrant officer, noncommissioned officer, and junior enlisted):

a. All Personnel (as defined in paragraph 2) will immediately report the following information to both the first US Army officer or NCO in their chain of supervision, and to their respective unit 1SG or Detachment Sergeant and/or Company Commander:

(1) Death or serious injury of any soldier or family member (serious injury is any injury that requires hospitalization or emergency medical treatment of any sort);

(2) Serious illness of any soldier or family member that requires hospitalization or emergency medical treatment;

(3) Departure of any soldier and/or family member on emergency leave IAW AR 600-8-10;

(4) Any incident involving contact with host-nation local, national, or military law enforcement officials, regardless whether any soldier or family member was arrested or charged with a crime (this reporting requirement does not include routine liaison contact occurring as a part of a soldier's official duties);

(5) Any military vehicle or POV accident, regardless of the extent of damage or injury;

- (6) Any incident involving an assault, attempted assault, robbery, or theft committed against a soldier or family member;
- (7) Any damage or theft of government property, including leased vehicles;
- (8) Any suspected criminal or terrorist activity, including suspicions of surveillance of US or NATO installations, or private residences;
- (9) Any newsworthy terrorist attack or natural disaster (i.e. earthquake, flood, etc.) in your area, regardless if any soldiers are involved; and
- (10) Contact by an official or unofficial representative of any foreign nation for the purpose of gaining information that can be deemed sensitive or harmful to any US interest.

b. US Army NATO Personnel in PE positions, in addition to the above, will report the following information to their company commander and/or unit 1SG or Detachment Sergeant:

- (1) Tentative and/or projected NATO deployment of any soldier or group of soldiers, as soon as the information is known;
- (2) Date of departure and duration of all pending NATO TDYs;
- (3) Security violations;
- (4) Pending departure of NATO supervisor if it will or should generate a Change of Rater OER or NCOER; and
- (5) Non-temporary assignment to a PE position other than the one currently occupied.

c. Company Commanders, unit 1SGs, and Detachment Sergeants will immediately pass the information in paragraph 3a, above, to the Battalion Commander, Command Sergeant Major, and/or the Battalion Executive Officer via telephonic means, and follow up via email. Reports will include the confirmed status of all assigned personnel following any terrorist attack, or major natural disaster (i.e. earthquake, flood, severe storms, etc.) in your area, regardless if soldiers are involved or not. Information in paragraph 3b will be reported via email. All information above will be annotated in the unit's Weekly Activity Report.

4. This policy is directive in nature, and violations are chargeable under Article 92, UCMJ.

5. This policy is effective 2 April 2004, and supercedes all previous CCIR policies.


RONALD A. FROST
LTC, AG
Commanding