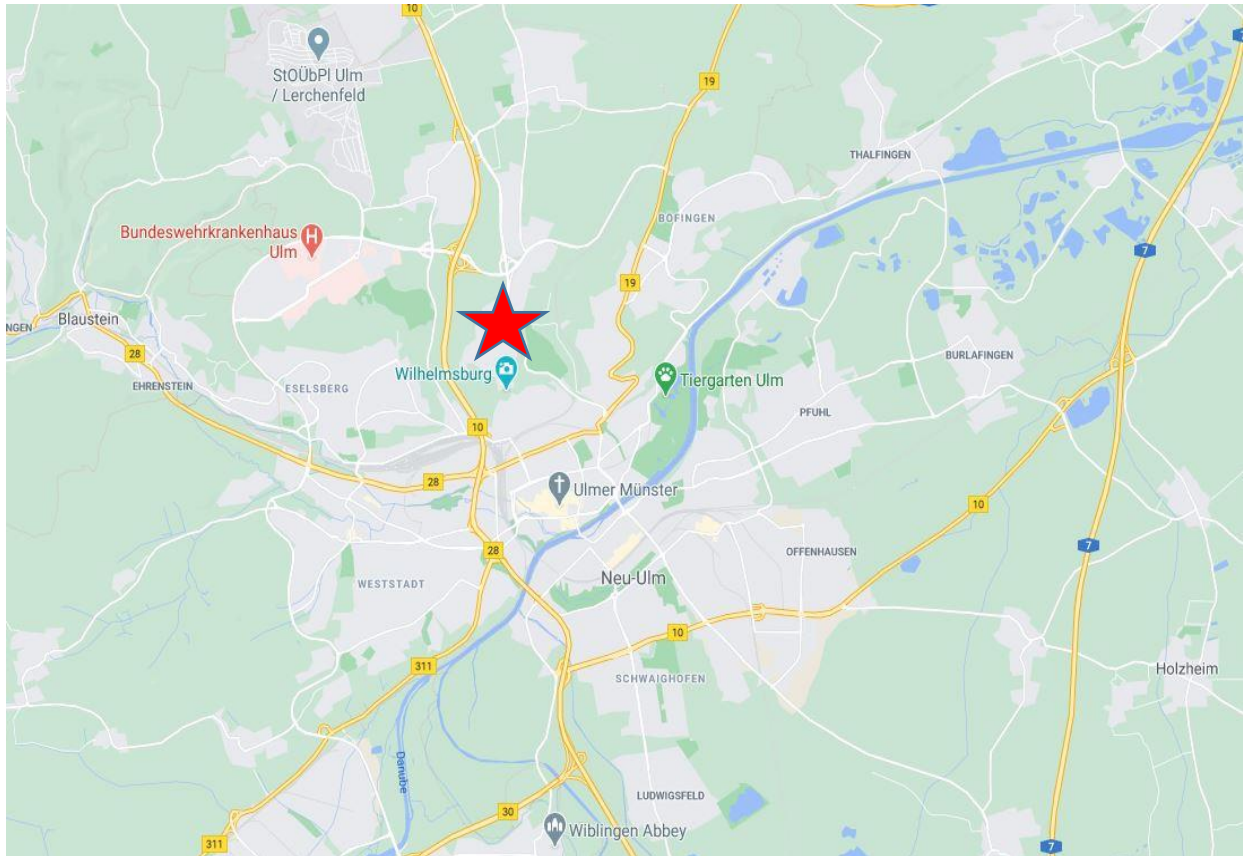


Ulm, DE

Joint Support Enabling Command (JSEC)

Last updated January 2025



Contact Information

Headquarters and Headquarters Company

HHC Commander

DSN:314-549-5430

CIV: 06111435495430

1st Sergeant

DSN:314-549-5420

CIV: 06111435495420

Staff Duty

CIV:(+49) 1722915836

PUBLIC WEBSITE: <http://www.usanato.army.mil>

Welcome

Welcome to US Army NATO (USANATO). A smooth transition to USANATO begins

with good sponsorship. It is imperative that you initiate and maintain contact with your assigned sponsor immediately. Your sponsor is the one person who can help ensure that you and your family arrive in country and begin in processing smoothly. Be sure to address your concerns and questions before your arrival, so that your sponsor and gaining unit can assist you properly. Prior to your arrival, your sponsor should have made billeting reservations, airport transportation pick-up, and in-processing appointments for you as a minimum. Make sure to inform your sponsor of any last minute flight changes or reporting delays. Below is a highlight of what you can expect at your country of assignment. The information here is not all inclusive and may change over time. It is especially important to check and verify a country's requirement for passport and visa.

Resources

Garrison Support

[Home U. S. Army Garrison Stuttgart](#)

Closest Military Installation

USAG Stuttgart, approximately 1 hr drive from Ulm.

Port Call

All Soldiers and most families arriving to Ulm Germany on Permanent Change of Station (PCS) move will arrive at the Stuttgart airport. Your assigned sponsor will be present to pick you up upon arrival.

Medical

[Military Health System Europe > Clinics > Stuttgart Army Health Clinic \(tricare.mil\)](#)

Phone

Appointment Line

590-2900

Front Desk - Civilian

06371-9464-2900

Front Desk - DSN

590-2900

Location

Mailing Address

U.S. Army Health Clinic Stuttgart

Unit 30401

Patch Barracks, Germany

APO, AE 09107

GPS Address

Sudlager 2300, 70569 Stuttgart

Dental facilities in the USAG provide general dentistry and specialty treatment to authorized individuals. TRICARE Prime through International SOS provides assistance with local dental doctors through MetLife Insurance for Family Members.

[Dental Health \(.mil\)](#)

The Stuttgart dental clinic is a 20 chair dental treatment facility for USAG-Stuttgart that is responsible for the oversight, coordination and synchronization of dental care for the Tri-Service Stuttgart Garrison Community. We are located near the Veterinary clinic and Patch Elementary on Panzer Kaserne

Key Phone Numbers

Front Desk

Civilian: +49-6371-9464-2800

DSN: 314-590-2800

Mailing Address

Stuttgart Dental Clinic Command

Unit 30401

APO, AE 09107

GPS Address

Panzer Kaserne

Building 2996

Stuttgart, DE 70567

Operating Hours

Monday - Friday: 7:30 a.m. to 4:30 p.m.

Lunch: 11:30 a.m. to 12:30 p.m.

In case of Emergency

Please contact the emergency CQ phone at 0162-2708576.

Schools

[Homepage | Stuttgart Elementary School | DoDEA](#)

Housing

All Housing needs will be handled by the local USAG Stuttgart Housing Office.

You are authorized up to 60 days TLA in Ulm to partially cover the additional expenses incurred while you occupy temporary lodging, as well as the expense of meals and incidentals (this covers laundry, transportation and dry cleaning) outside the continental United States.

For more information, visit [Housing Services Office :: U. S. Army Garrison Stuttgart](#)

Phone:

+49 (0)9641-70-596-2230 or DSN: 596-2230

Email:

usarmy.stuttgart.id-europe.mbx.dpw-hso@mail.mil

Location:

Panzer Kaserne, Bldg 2913, 2nd Floor

Hours of Operation:

Housing Services Office Customer Service:

Mon/Tue/Wed/Fri, 8:00-11:30 a.m. & 12-3:30 p.m.

Thursdays 8:00-11:00 a.m.

Closed daily from 11:30-12:00

Closed on Thursday afternoons

Closed on U.S. and German Holidays

Payments are made in 10-day increments. You are required to visit the Patch Barracks Finance Office for TLA information briefed by the housing office. As you search for housing, you must file your TLA claims at the housing office every 10 days. TLA will be paid to you only if no housing is available, and TLA stops if you refuse suitable economy or government housing, or if you are not aggressively seeking housing.

Mail

The Army Post Offices (APOs) at Panzer Kaserne and Patch Barracks are full-service facilities, providing parcel service and transport of all classes of mail from priority to express. They also transport mail for free from APO to APO and or APO to FPO when "MPS" is written in the upper right corner of envelopes and packages. Contact your sponsor to establish an APO/PSC address before arriving. Provide your set of orders to your sponsor.

Drivers Testing

During your in-processing, driver's training and testing will usually be scheduled for you within the first week of your arrival. The driver's test in Germany is not easy, and most individuals who do not study prior to the training fail the test on the first try. To avoid this, you can take the test online at <http://jko.jten.mil> . Under Course Catalog ensure the "courses" tab is selected and select "USA" from the drop down. Enter 007 in the course number field and click search. Enroll and take USA-007 "U.S. Forces Driver's Training Program for Europe (2 hrs)". When you are ready, enroll and take the exam USA-007-B "U.S. Forces Driver's Training Program for Europe – Final Course Exam (2 hrs)." Once you have passed the exam simply print out your certificate and bring it with you to Germany. Present it to the drivers office when you in-process to receive your USAREUR license.

Transportation

USAG Stuttgart Transportation Office will take care of all your transportation needs. Track your HHGs and POV shipment on [Plan My Move](#) website or visit [Military One Source](#).

Vehicle Registration

[Vehicle Registration :: U. S. Army Garrison Stuttgart](#)

Phone:

(0)9641-70-596-2495

Email:

usarmy.stuttgart.id-europe.list.pmo-vehicle-registration@mail.mil

Location:

Bldg. 2930

Panzer Kaserne

Hours of Operation:

Monday - Friday:

07:45 - 12:00 (Last walk in 11:45 a.m.)

13:00 - 15:45 (last walk in is at 15:15 p.m.)

- Closed daily from Noon - 1 p.m.
- Closed the last work day of each month for inventory.
- Closed on U.S. Federal Holidays
- Open for online appointments only on German and USAEUR Training Holidays!
(No walk-ins will be served on those days)

Panzer Main Exchange

[Shop Army & Air Force Exchange Service \(shopmyexchange.com\)](http://shopmyexchange.com)

Panzer main exchange is located across Stuttgart lodging. The

UNIT 30409

APO, AE 09131

Germany

Store Hours:

Mon-Fri 1000-1900

Sat 1000-1900

Sun 1000-1900

Phone:

[07031-2042-109/110](tel:07031-2042-109/110)

[431-3641](tel:431-3641)

Commissary Hours of Operation: The biggest commissary is located in Patch Barracks.

[Patch Barracks | Commissaries](#)

Store Phone:

[0711.680.8536](tel:0711.680.8536)

Fax: 0711.681.558

DSN: 430.8536S

Store Email: PatchBarracks.commissary@deca.mil

Store and Deli Hours:

Sun-Sat 1000-1900

There is also a small Shoppette located on the Panzer Kaserne, Kelly barracks and Robinson Barracks – hours varies.

Note: If you are staying at Stuttgart lodging there is a small commissary close to the lodging at Panzer Kaserne.

Child Care

[Army CYS services \(armymwr.com\)](http://armymwr.com)

CYS: There are four CDC in Stuttgart locations:

Kelley CDC (Full Day Childcare Only)

Monday-Friday 7 a.m. - 5:30 p.m.

Closed on U.S./Federal Holidays

DSN: 596-2056 - CIV: 0964170-596-2056

Kelley Barracks Building 3368

Kelley CDC One (Hourly Care & Part-time Care)

Temporarily Closed

DSN: 421-2541 - CIV: 0711-729-2541

Kelley Barracks Building 3352

Panzer CDC

Monday-Friday 7 a.m. - 5:30 p.m.

Closed on U.S./Federal Holidays

DSN: 593-2619 - CIV: 0964170-593-2619

Panzer Barracks Building 3169

Patch CDC

Monday-Friday 7 a.m. - 5:30 p.m.

Closed on U.S./Federal Holidays

DSN: 596-5123 - CIV: 0964170-596-5123

Patch Barracks Building 2347

FAMILY SUPPORT: MWR, Outdoor Recreations, ACS and Youth Services have a wide range of family support services from Sports and instructional classes for dependent children to employment preparatory services and volunteer opportunities for spouses.

USEFUL LINKS:

<https://www.finditguide.com/military-categories>

http://www.militaryinstallations.dod.mil/MOS/f?p=132:CONTENT:::NO::P4_INST_ID,P4_INST_TYPE:1675,INSTALLATION



USA - JSEC SPONSOR RESPONSIBILITIES

1. Establish contact with the SM you are sponsoring. Ensure they have your cell phone number in addition to your email.

2. Send Sponsorship Questionnaire to SM and ensure they send it back.



USA JSEC
SPONSORSHIP QUEST

3. Setup APO Mailbox at Patch (SM's orders are required and SM has to be within 30 days of report date).

4. Schedule USAG Stuttgart CPF Appointment (SM's Orders and CPF Joint In-Processing Needs Assessment Form required). Email orders and form to USAG Stuttgart CPF.

CPF Email: usarmy.stuttgart.id-europe.mbx.cpf-in-processing@army.mil

CPF Phone: +49 (0) 9641-70-596-2599



CPF Joint
In-Processing Needs

5. Assist/Setup Panzer Hotel Reservation (Credit card required for reservation).

Phone: +49-7031-15-3490

Email: usarmy.stuttgart.imcom-fmwrc.mbx.panzer-lodging@mail.mil

6. Assist/Setup Maritim Ulm Hotel Reservation (Credit card not required for reservation / VAT Form Recommended). Request NATO JSEC room rate and ensure reservation is set for an extended stay (90 days).

Phone: +49 731 923-0

Email: info.ulm@maritim.de

7. Ensure SM takes online JKO USAREUR Driver's License courses (NET 60 days before they apply for license on USAG Stuttgart).

a. USA-007 U.S. Forces Driver's Training Program for Europe (2 hrs)

b. USA-007-B U.S. Forces Driver's Training Program for Europe - Final Course Exam (2 hrs)

JKO Link: <https://jkodirect.jten.mil/Atlas2/page/login/Login.jsf>

8. Reserve Duty Vehicle for Airport pick-up and in-processing.




9. Pick up SM from Airport.



JOINT SUPPORT AND ENABLING COMMAND

Ulm, Germany



10. Advise on Ration Card Situation (USAG Stuttgart SOFA Office or USANATO BDE).
11. Request PSCC from USANATO BDE G2 (SM must fill out a SF 312 and send to USANATO BDE G2.
Phone: +49 (0)964170-549-5440
Email:
12. Submit JSEC Visitor Request Form with PSCC to JSEC HQ SEC. Ensure SM is registered as a visitor at the JSEC Guard Building for JSEC Day 1.
JSEC HQ SEC Email: jsecmgmthqsecurity@jsec.nato.int

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HQSEC_JSEC Form 7i
13. Escort SM to J1 for in-processing. Assist with JSEC in-processing checklist.
14. Draft AMSS Card Request Form and escort SM to BLDG 19 for appointment.

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APMS_AMIS_IN_PRO
15. Provide ETP Format for Temporary and Permanent Furniture to SM.

ETP-Temp and Perm
Furniture.docx
16. Provide information on US JSEC lending closet at the NSE.
17. Provide information as needed on POV Shipment, HHG shipment, Dependent No Fee Passports, Pet Travel Requirements, Housing, and Schools.
18. Ensure SM understands JSEC is over 50 miles away from USAG Stuttgart.
19. Serve as the main POC for the incoming SM before, during, and after their PCS to JSEC.